

O3A COUNCIL OF GOVERNMENTS AGENDA

Meeting Date: Thursday, August 6, 2020

Location/Time: Via conference call = 10:00 a.m. – 10:45 a.m.

Call Information: (360) 301-8304, Enter Pin number when prompted: 1234

Lisa Olsen, Chair
Pacific County

- Call to Order
- Approval of Agenda
- Public comment for agenda items
(Please limit comments to 5 minutes)

Motion to Approve

Public Comment

All matters listed within the consent Agenda have been distributed to members of the Council of Governments (COG) for review and are considered routine. Consent Agenda items will be approved by one motion of the COG with no separate discussion. If separate discussion is desired on any item, that item may be removed from the Consent Agenda at the request of a COG member for action later in the agenda.

- Consent Agenda Items:
 - July 2, 2020 Minutes
 - May 2020 Disbursements

Motion to Approve
Enclosure 1 Pages 1-3
Enclosure 2 Page 4

Interim Executive
Team

- General O3A operational report
- 2020 Older Americans Act Contract
Amendment No. 1

Enclosure 3 Pages 5-6

Motion to Approve
Enclosure 4 Page 7

Corena Stern,
CFO

- Fiscal Report

Enclosure 5 Pages 8-24

Charla Wright,
Clallam County Rep.

- Advisory Council Activity Report

No enclosure for August

Lisa Olsen, Chair
Pacific County

- COG Member Announcements
- Public Comment
(Please limit comments to 5 minutes)
- Adjourn meeting

Announcements
Public Comment

Adjourn

NEXT MEETING REMINDER: The next O3A Council of Governments meeting is scheduled for Thursday, September 3, 2020 via conference call at 10:00 a.m.



Olympic Area Agency on Aging

11700 Rhody Drive
Port Hadlock, WA 98339

www.o3a.org

Phone: 360-379-5064 or 1-866-720-4863 Fax: 360-379-5074

Draft

Minutes

Olympic Area Agency on Aging
COUNCIL OF GOVERNMENTS (COG)
July 2, 2020 / 10:00 a.m. – 10:45 a.m.
Via Conference Call

COMMISSIONERS ATTENDING: Lisa Olsen, Chair (Pacific); Randy Johnson, Vice Chair (Clallam); Wes Cormier, (Grays Harbor); and David Sullivan (Jefferson).

O3A STAFF ATTENDING: Corena Stern, CFO; Jody Moss, Contract Management & Planning Director; and Carol Ann Laase, Administrative Systems Manager.

ADVISORY COUNCIL MEMBERS: None.

GUESTS/PUBLIC: Roy Walker, former Executive Director (retired).

CALL TO ORDER: 10:03 a.m. by Lisa Olsen, Chair.

AGENDA APPROVAL: A motion to pass the meeting agenda as presented was made by Randy Johnson with a 2nd by David Sullivan. **Motion Passed.**

PUBLIC COMMENT: COG members welcomed Roy as a volunteer. Roy thanked everyone again for the generous gift of donations toward a new kayak do-it-yourself kit. Roy went on to say that all the kind words and well wishes for his retirement mean a lot to him. He has already started kayak paddle trips with some one other O3A retirees!

APPROVAL OF CONSENT AGENDA ITEMS: **Motion** to approve the Consent Agenda items as presented was made by Wes Cormier with a 2nd by Randy Johnson. **Motion Passed.**

INTERIM EXECUTIVE TEAM (IET) REPORT:

- Carol Ann reported that the extended recruitment for O3A's next Executive Director has produced a good pool of candidates. Initial screening interviews took place on Friday, June 26th. Three finalists selected from the screenings will interview in-person on July 8th. Lisa and Randy will again represent the COG for the in-person interviews.
- Carol Ann briefly reviewed the Interim Executive Team Plan, noting that this plan provides a general outline for how the IET will manage the agency until the new Executive Director is hired, under the oversight of the COG. The IET will meet weekly by video conference with Lisa Olsen.
- Carol Ann reminded members that there is one matter in litigation. Due to COVID-19 delays, the trial date set for this June was set aside. A new date is expected to be scheduled by the court in late July.

- Corena updated the COG on the final costs for the administrative office move, noting that several factors adversely impacted the costs including changes to the final layout related to COVID-19 social distancing and adjustments for including only the ground floor office space (without the upstairs suites included in the initial leasing plans). Final costs included construction and electrical at prevailing wage, IT, some new furniture and actual moving costs. The final cost was \$72,743.92.
- Carol Ann reported that since the last COG meeting, Roy executed two contract amendments. The first was Amendment No. 1 to the Multi-Service Center (MSC) contract, which provided an additional \$6,374 in funding for the contract cycle ending June 30, 2020. MSC funds are used to support the Long Term Care Ombudsman program. The second was a DSHS Working Advance Long Term Payable contract amendment extending the contract performance period by a year. This contract with the Aging and Long Term Support Administration (AL TSA) provides AAAs across the state with an advance to cover up-front expenditures on state contracts. A separate annual review determines if the advance should change based on a report of expenditures.
- Jody provided an update on O3A's COVID-19 response, noting that the agency is planning to partially re-open offices to the public as the various counties move into Phase 3 of the Governor's recovery plan. The agency continues to use a combination of remote and in-office procedures to keep both clients and employees as safe as possible. An in-house survey of O3A staff helped provide important feedback as we plan for what will likely be a long period of recovery. Information & Assistance staff will be making a second round of client wellness check calls to clients that are isolating at home.
- Jody reviewed W4A discussions with AL TSA about looming funding cuts that will be required as a result of the economic downturn. The proposed 15% cut to AL TSA programs would potentially remove up to 900 individuals in Washington from long term care facilities back into the community or family care, and would remove an additional 20,000 individuals from home and community service programs. AAAs will be advocating strongly against such drastic measures, which will result in seniors and adults with disabilities with limited or zero income being exited from facility care with no options. Implementation of funding cuts will likely be in 2021. She also noted that the MTD MAC-TSOA pilot program's last year is 2021, and the state may consider a different program that is less costly to manage but may not offer the same benefits to client or the same level of over-all Medicaid cost containment growth on a long-term basis.
- Jody reported that the Advisory Council met by Zoom in June for the second time, with more participation. AC meetings will continue to be held in this fashion until it is deemed safe for to meet in person again. Jody reported that two long-time members have resigned. Patricia Smith of Jefferson County resigned to pursue other activities. Joanne Levine, the AC Regional Disabilities Representative and 2020 Vice-Chair, will be moving out of state to live closer to family. Jody noted that there are several vacancies now on the Advisory Council, but recruitment during COVID-19 will be difficult. O3A plans on making a recruitment push in late summer.
- Jody reported that AL TSA provided permission for O3A to delay the open procurement for Older Americans Act funded programs (Congregate and Home Delivered Nutrition, and Volunteer Transportation) until next year. O3A felt that requiring our providers to undergo a 4-year procurement application process in the midst of the COVID-19 pandemic was not reasonable. An RFP next year will also provide more current information for the next contracting cycle.

Contracts Review:

- Carol Ann reviewed the ADRC COVID-19 Response contract presented for approval, noting that this contract provides additional funding to support Information & Assistance functions during the COVID pandemic. Funds can also be used for direct client emergency supports such as rental or utility bill assistance. After a brief discussion the following motion was made: **Motion:** The Olympic Area Agency on Aging Council of Governments approves DSHS ADRC COVID-19 Response contract #2069-84882, with a performance period of June 1, 2020 through September 30, 2021 and a maximum consideration of \$63,132. Carol Ann Laase is authorized to sign the contract on behalf of the agency. Motion by Wes Cormier, with a 2nd by Randy Johnson. **Motion Passed.**

FISCAL REPORT: *Corena Stern, CFO*

Corena reviewed the February 2020 Revenue & Expense Summary, noting a year to date deficit through February of (58,306) including restricted and non-restricted funds. This deficit should be reversed with the March quarterly billing of approximately \$90,000 for the MAC-TSOA program. She reported that the annual fiscal reporting to the State Auditor's Office (SAO) was filed by the COVID-19 extension, first deadline on June 15th. Additional data for the last three years requested by the SAO was also uploaded. Corena noted that the next large project is an upgrade to the accounting software package and installation of an upgraded fiscal server in July. The COG expressed their appreciation for Corena's clear fiscal reporting.

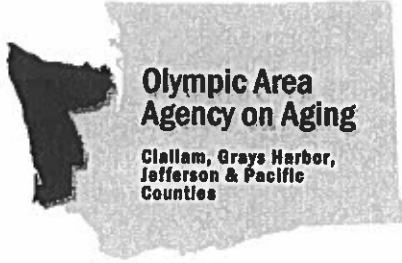
ADVISORY COUNCIL (AC) REPORT:

No separate report. The COG noted they received the May 19, 2020 meeting minutes to review in their packet. Jody noted that the Advisory Council will not meet in July and August. The only Advisory Council activities for the next couple of months will be recruitment and advocacy. .

COG MEMBER ANNOUNCEMENTS: The COG expressed again their appreciation for Roy's long service with the agency.

PUBLIC COMMENT: Roy thanked everyone again and repeated his commitment to provide consultation support with the next Executive Director on a voluntary basis.

MOTION TO ADJOURN: The meeting was adjourned by consensus at 10:44 a.m.



Olympic Area Agency on Aging

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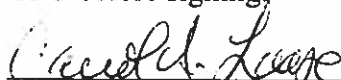
July 10, 2020

The following warrants/checks/electronic payments (EFT's) for the period May 1, 2020 through May 31, 2020 are presented to the COG for approval. Supporting Check and Payroll Registers are available for review.


			Total
<u>Warrants:</u>	Numbers: 61334	Through: 61458	\$446,332.20 (1)
<u>Payroll:</u>			
EFTs	Numbers: 37755	Through: 37866	\$214,258.15 (2)
IRS			\$69,437.82
Savings			\$5,230.00
<u>Electronic Payments:</u>	Dates: 5/1/2020	Through: 5/31/2020	\$14,558.60
Total			\$749,816.77

- (1) Net of payroll transfer
- (2) Net of IRS payment

All claims were reviewed and authorized by the CFO prior to payment. All warrants and checks were signed by one or two authorized signers (respectively). All warrant/check registers and electronic payments were reviewed and approved. This report was reviewed by both the Executive Director and the CFO before signing.



 Interim, Executive Director



 Corena Stern, CFO

7/16/2020

 Date

Proposal:

I recommend that the O3A COG approve payments for the month of May 2020.

PROPOSED MOTION:

Motion: The Olympic Area Agency on Aging Council of Governments approves the Olympic Area Agency on Aging's payments for the month of May 2020.

Approval by COG

 Lisa Olsen, COG Chair

 Date:

Advocates for Independence, Individual Choice and Quality Community Services Serving Older Adults and Persons with Disabilities



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INTERIM EXECUTIVE TEAM'S REPORT TO O3A COUNCIL OF GOVERNMENTS (COG) For August 6, 2020 meeting

Executive Director Recruitment Update

We are pleased to announce that Laura Cepoi has been selected as our agency's next Executive Director! Laura has been doing similar work in Napa, California. Laura will start her new position with O3A on September 14, 2020. We appreciate the time and effort that COG members Lisa Olsen and Randy Johnson have provided to our agency during our extended recruitment effort.

In the meantime, the Interim Executive Team is conducting general agency business under the oversight of Lisa Olsen as COG Chair. We are meeting with Lisa weekly by video conference.

New Employee Hire

Consistent with the IET Plan and a general process overview with Lisa Olsen, Carol Ann approved the hire of a new Case Manager in the Port Townsend office, with a start date of August 31, 2020. Carol Ann reviewed the recruitment file with Jaci Hoyle, Direct Services Director. The references on this candidate were all very positive, and her application documents several years of social services work history. Recruitment for vacancies has been difficult during the last few months, so we are really happy to see this hire taking place.

Litigation Update

As previously reported, the agency has one case in litigation. Due to COVID-19 delays, the trial set for this June was postponed. A new trial date was supposed to be issued in July, but our attorney reports that the courts are quite behind due to COVID-19 closures and he has not yet seen a new trial date issued. When we have some news on this matter we will provide an update.

Contract Amendments Executed

- Carol Ann executed Amendment No. 2 to the Caregiver Training contract. This amendment updated the Statement of Work for COVID-19 related training and continuing education. The performance period of the amendment is dated retroactively to February 29, 2020 through June 30, 2020. As the COVID-19 pandemic happened, caregivers experienced difficulty in getting required training and continuing education hours. This amendment provided some temporary flexibility around this issue, with a goal of keeping as many caregivers as possible available to work with vulnerable clients.
- Carol Ann also executed Amendment No. 1 to the Washington State Health Care Authority contract for Health Homes services. This amendment provided anticipated rate changes for the program.

COVID-19 Update

As you all know the pandemic has moved towards a 2 steps forward, 3 steps back scenario. Our Direct Service Offices are open in most areas but still closed in others, awaiting having all necessary equipment in hand (mostly delivery of the touchless thermometers for taking our temps and keeping a personal log.)

We continue to utilize a combination of remote and in office work and this seems likely to continue on into the future, perhaps even post COVID-19. Jaci Hoyle, our Direct Service Director, visited all of the offices except Forks, and reported that everyone is following masking and other guidelines.

W4A & Aging and Long Term Service Administration (ALTSA) Update

There have now been 14 different scenarios developed by ALTSA to identify the required 15% budget cut that is being imposed on all state departments. Fortunately, it is now to be spread over a two year cycle, so less of an impact in terms of numbers, 10,000 Long Term Care clients losing services, 7,000 of whom are receiving services in their homes and coordinated by Area Agencies on Aging. These clients will simply have nowhere to turn for help, other than family. We continue to actively advocate for federal legislation that would help all states with their Medicaid budgets by providing enhanced federal match.

Our messaging is simple – states need funds or frail seniors and adults with disabilities will die. We also know based on research from the 2009 recession, that by not allocating funds to states, there is an impact on recovery and the financial downturn lasts longer with harsher impacts.

The most troubling news out of the state is related to our CARES Act funds allocated early in the process. The Governor took steps to distribute these funds as quickly as possible given the state of emergency in many of our counties. Some in the state legislature were angered that a Special Session was not called and the funds did not go through the usual approval process. The Ways and Means Committee asked about “scooping” a portion of the funds back but were told by the Office of Financial Management that they could not do this legally. Instead they are “scooping” the same amount (\$4.2 million) from two state allocations, the Senior Citizens Service Act (used for our Information and Referral services) and the State Family Caregiver Support Program. ALTSA has said they will not at this time be revising our contracts but cannot promise that in January they will not have to. They are hoping to make up the funds in lower client case load forecasts and hopefully a better economic picture. In our case, this affects \$247,000. We are cautious about spending our CARES Act funding, in the event that these funds may be required to support Information and Assistance and the Family Caregiver programs. This may be considered “supplanting,” which could further complicate the picture. Again, once we have some clarity on this we will go to the legislature and explain the impact and advocate for them not to do this. Some AAAs contract with counties for service delivery in other parts of the state so we anticipate that some county commissioners will be our strong allies in this effort.

Advisory Council (AC) Update

The Advisory Council will not be meeting in July and August. We are sending them opportunities for to participate in advocacy support during the summer. Several Advisory County members participated in an Advocacy training online this last month. Recruitment, beginning shortly, for volunteers to fill six vacancies: one representative from both Jefferson and Pacific Counties, one disability rep, a minority rep, a government rep, and a tribal representative each of whom will represent the entire region. We anticipate that recruitment for volunteers at this time may be a slow process.

Trauma Informed Care Online Training

We are gearing up for online training for all employees for Trauma Informed Care training. We had started this as an in-person training last year and early this year. Employees have really appreciated acquiring these skills when dealing with clients with really troubled backgrounds.

Jody Moss, Carol Ann Laase, Corena Stern

Jody Moss, Carol Ann Laase and Corena Stern, Interim Executive Team



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DATE: July 30, 2020
TO: Olympic Area Agency on Aging COG Members
FROM: Interim Executive Team
SUBJECT: Approval of 2020 Older Americans Act contract
Amendment No. 1, DSHS Contract #2069-69038

Background

The Olympic Area Agency on Aging receives annual funding under the federal Older Americans Act (OAA). OAA funds are used to provide the following services over our four county service area: Congregate Nutrition, Home Delivered Meal Program, Legal Services, Transportation and Information & Assistance. The contract also provides Disease Prevention dollars we use to support activities such as Fall Prevention. Due to contracting changes at the Federal level, OAA contracts are issued for the extended period of January 1, 2020 – September 30, 2021.

The contract provided initial funding of \$1,262,411, which represented approximately 80% of our final OAA funding. Amendment No. 1 presented for approval provides full funding, adding \$316,345 in additional funding for a new maximum consideration under the contract of \$1,578,756.

Recommendation

We recommend that the COG approve the 2020-2021 Older Americans Act contract Amendment No. 1 as presented.

PROPOSED MOTION

Motion: The Olympic Area Agency on Aging Council of Governments approves the 2020-2021 Older Americans Act contract, DSHS contract #2069-69038, Amendment No. 1. Carol Ann Laase is authorized to execute the contract amendment on behalf of the agency.



Olympic Area Agency on Aging

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DATE: July 30, 2020
TO: O3A Council of Governments
FROM: Corena Stern, CFO
SUBJECT: O3A April YTD 2020 Operating Results

Following this memo is O3A's Revenue and Expense Summary for April 2020. For Year-to-Date April 2020, the Agency had an overall operating deficit of \$(10,495) – this includes restricted and non-restricted funds.

Non-restricted program fund sources had a deficit of \$(33,261), with Case Management revenues surpluses mitigating losses primarily in the Health Homes CCO & Lead program area. These losses are currently being absorbed by the nearly 1.8 million dollar unrestricted fund balance.

	YTD
Core Svs Contract Mgmt (CSCM)	2,293
Core Case Management (CM)	105,648
Other Admin	(15,395)
Fund Use (mostly I&A)	(9,960)
Home Care Referral Registry (HCRR)	(6,858)
Health Homes CCO	(30,373)
Health Homes Lead	(78,616)
Total	(33,261)

For restricted funds, the MAC/TSOA program produced a YTD gain of \$ 22,511 at the end of April due to the Quarterly milestone billing for about 90k which happened in March.

	YTD
MTD MacTsoa	22,511

This gain is added to the year-end MACTSOA fund balance of nearly 200k.

A financial review by department includes the following items:

- **Admin** – Over budget YTD, primarily in the following areas:
 - Salaries for terminal payouts in March
 - Professional Services for W4A Annual Dues
 - Maintenance and Repair for new Admin office tenant improvement

These costs flow through to programs via the Admin allocation

- **IT** – YTD Payroll and benefits are under budget. Annual technology equipment budget is under budget.
- **Planning and Contracts Management**- YTD Expenses are mostly on target or under in operations. Subcontractor expenses are over budget in Nutrition for Home Delivered Meals. There was funding spend out available to cover these costs.

The total of **COVID** related grant spending is \$149,570 YTD and is primarily nutrition related and a subcontracted service.

- **Core Case Management & Nursing** is on track to exceed the year-end target of a \$227,372 surplus. At the end of April the surplus was \$106,602. Expenses in Payroll and travel were slightly under budget. There are unfilled positions and added caseload. The agency is not meeting its case manager to client ratio, but AL TSA is waiving the penalty at this time due to COVID.
- **I&A** – Expenses are under budget in Payroll and Benefits, resulting in a smaller loss than anticipated.
- **Family and Kinship Caregiver Support** – Payroll Expenses and Admin allocation are slightly under budget YTD. Revenues are mirroring the reduction.
- **Home Care Referral Registry's (HCRR's)** – Olympic HCRR is again using agency reserves until the end of the State/Federal contract on June 30, 2020. Pacific HCRR still has some funding left, so is not yet using Agency reserves. Expenses are under budget for both HCRR areas, mostly in Payroll and Benefits. The transition away from AAA's handling this service, originally thought to end June 30, 2020 has been delayed another year.
- **Ombudsman** – Since in-person visits have been not allowed at Long-Term Care facilities due to COVID, the program is under budget on travel and therefore has a smaller than anticipated loss.

- **Health Homes CCO** – The revenues for HH CCO exceed budget and the expenditures are over budget in payroll due to an additional hire, creating a loss YTD – (30,373) for the program. The anticipated new reimbursement rates for CCO's should help bring losses down for this program.
- **Health Homes Lead** – Revenues are over YTD budget, but expenses are substantially over budget (21K) due to the annual payment to Insignia Health for licensing of the PAM system and to Infrastructure Software Services. The annual cost of these two software access points is \$20,645. One of the structural problems with the operating costs vs revenues of the HH Lead program are the intensive technology system requirements. Of the annual operating costs of 182k, the technology costs account for 40k.

Expenditure figures include subcontractor payments, so actual losses are accounted for and amount to \$(78,616) YTD.

The current rate review being done by Milliman for AAA Health Homes CCO's will not have an effect on the losses incurred by the Health Homes Lead program, as the additional reimbursement rate will be passed on to CCO's. The only way for Health Homes Lead to pay for its operating costs is to increase the Admin/Lead Fee revenue. Rough calculations show that client count would have to increase by 500 clients to prevent losses. That figure excludes tribal clients, as there is no lead fee received by the lead agency for these billings. This is due to federal regulations and does not reflect how the HCA and the tribe value the services being performed by O3A. There has been some recent discussion of changing this situation so that the agency can get paid for some of the work that it has been done for subcontracted tribal CCO's.

- **MTD/MAC/TSOA** – Expenses are under budget in Payroll and Benefits and over budget in Admin Allocation. Quarterly milestone billings were completed in March, bringing the net program gain to 22k for the year.

Other items of note –

Budgets-

The **Older American's Act line-item budget (roughly 1.6 million)** was submitted and accepted by ALTSA.

The **Fed/State Budget (roughly \$5 million)** is due to ALTSA the first week of August.

The **2020 Agency Operating Budget Update** has been delayed until Sep/Oct and will be developed in conjunction with the **2021 Operating Budget**.

The **Area Plan Budget** will also be happening in the fall.

Finance software upgrade-

A New Finance server was installed the last week of July. Training and testing of the upgrade will occur the first week of August. The go-live date is set for August 20th.

Review of remote timecard entry, HR & PR system –

The current system for processing timecards and Human Resource information is a home-grown database system that is out- of - date. In addition, the staff person (30 year OAA IT Director) that designed the system has retired, so there is little support offered. Review of new systems that are updated and provide support are under way.

Description	YTD Actual	YTD Approved Budget	Variance	Approved 2020 Budget Update	Remaining Budget
FUNDING					
Older Americans Act	388,854	536,556	(147,703)	1,552,543	1,015,987
State/Federal	1,611,205	1,628,923	(17,718)	4,939,593	3,310,670
MTD Mac/Tsoa	196,161	185,477	10,684	693,680	508,203
Other ALTSA	4,294	68,940	(64,646)	206,820	137,880
HCRR	60,020	69,796	(9,776)	209,388	139,592
Multi Service Center	32,998	0	32,998	73,478	73,478
Health Homes	179,494	109,976	69,518	636,197	526,221
Other (COVID,SHIBA, SFM, CGT, Sr E	289,302	136,886	152,416	453,127	316,241
Total Funding	2,762,328	2,736,555	25,773	8,764,826	6,028,272
OPERATING EXPENDITURES					
Salaries & Wages	1,258,931	1,322,285	63,354	4,074,152	2,751,867
Benefits	484,945	521,236	36,291	1,598,848	1,077,612
Training	2,213	523	(1,690)	3,035	2,512
Office & Program Supplies	22,910	33,028	10,118	99,974	66,946
Technology Equip & Supplies	31,396	33,332	1,936	100,000	66,668
Admin Allocation	315,219	262,400	(52,820)	836,382	573,982
IT Allocation	103,200	128,417	25,217	384,833	256,416
Professional Services	49,188	39,599	(9,590)	101,897	62,298
Communications-Phone & Postage	35,090	37,438	2,348	109,711	72,273
Travel	46,287	71,378	25,091	223,052	151,674
Advertising	6,580	6,631	51	13,499	6,868
Rentals	83,034	82,524	(509)	248,398	165,874
Insurance	15,211	25,329	10,118	76,720	51,391
Utilities	7,306	7,635	329	23,079	15,444
Maintenance & Repair	75,734	21,723	(54,011)	33,860	12,137
Miscellaneous	204	0	(204)	0	-
Total Operating Expenditures	2,537,448	2,593,478	56,030	7,927,440	5,333,961
SUBCONTRACTOR EXPENDITURES					
Legal Assistance	13,335	20,955	7,619	74,316	53,361
Transportation	23,920	21,750	(2,170)	72,000	50,250
Congregate Meals (C1)	64,098	69,667	5,568	278,666	209,000
Nutrition Education	0	0	0	0	-
Home Delivered Meals (C2)	106,489	63,370	(43,119)	253,479	190,109
Home Delivered Meals (State Expansion)	0	8,230	8,230	32,918	24,689
Senior Farmer's Market	0	0	0	46,590	46,590
Professional Consulting Services	4,463	7,036	2,573	28,142	21,107
Home Repair & Sr. Emergency Fund	10,866	9,268	(1,598)	27,800	18,532
Senior Drug Education	0	0	0	0	-
Kinship Care Service Delivery	4,808	1,393	(3,415)	4,178	2,785
Kinship Good & Services	940	11,140	10,200	33,420	22,280
Respite Services	119,711	115,001	(4,711)	345,002	230,001
Supplemental Services	2,587	6,357	3,771	19,072	12,715
Services to Grandparents	5,063	18,501	13,439	55,504	37,003
Other Payments	297,522	360,299	62,777	775,343	415,044
Total Subcontractor Expenditures	653,802	712,964	59,163	2,046,430	1,333,466
ADMIN & IT ALLOCATION ADD BACK	(418,392)	(396,995)	21,396	(1,233,279)	(836,284)
Total Expenditures	2,772,858	2,909,447	136,589	8,740,590	5,831,143
GENERAL FUND SURPLUS (DEFICIT)	(10,530)	(172,893)	162,362	24,236	197,129

Description	Mar - Budget	Mar - Variance	Apr - Actual	Apr - Budget	Apr - Variance	Explanations	YTD Actual	YTD Approved Budget	Variance	Approved 2020 Budget Update
FUNDING										
Older Americans Act		0					0	0	0	0
State/Federal		0					0	0	0	0
MTD Mac/Tsoa							0	0	0	0
Other ALTSA		0					0	0	0	0
HCRR		0					0	0	0	0
Multi Service Center		0					0	0	0	0
Health Homes		0					0	0	0	0
Other (SHIBA, SFM, CGT, Sr Emerg, Misc)							0	0	0	0
Total Funding	0	0	0	0	0		0	0	0	0
OPERATING EXPENDITURES										
Salaries & Wages	37,061	(5,799)	38,456	37,061	(1,395)		156,525	148,158	(8,367)	475,847
Benefits	12,562	(2,454)	12,036	12,562	526		48,962	50,249	1,287	156,687
Training	0	0	0	0	0		0	0	0	0
Office & Program Supplies	1,000	421	1,434	1,000	(434)		3,460	4,000	540	12,000
Technology Equip & Supplies	0	0	0	0	0		0	0	0	0
Admin Allocation	0	0		0	0		0	0	0	0
IT Allocation	2,405	625	1,825	2,414	589		7,781	9,851	2,070	29,293
Professional Services	3,000	(8,091)	3,246	4,000	754		20,462	12,000	(8,462)	82,000
Communications-Phone & Postage	583	(1,254)	445	583	138		3,896	2,333	(1,563)	7,000
Travel	1,583	1,480	49	1,583	1,534		2,023	6,333	4,310	19,000
Advertising	2,000	567	0	0	0		4,193	4,000	(193)	5,000
Rentals	4,093	268	3,825	3,793	(32)		10,798	10,873	75	33,219
Insurance	256	(21)	278	256	(21)		1,110	1,026	(85)	3,078
Utilities	300	139	57	300	243		561	1,200	639	3,900
Maintenance & Repair	5,800	(19,922)	34,615	200	(34,415)		70,789	16,400	(54,389)	18,000
Miscellaneous	0	0	0	0	0		0	0	0	0
Total Operating Expenditures	70,644	(34,043)	96,267	63,753	(32,514)		330,562	266,424	(64,137)	845,025
SUBCONTRACTOR EXPENDITURES										
Legal Assistance		0			0		0	0	0	0
Transportation		0			0		0	0	0	0
Congregate Meals (C1)		0			0		0	0	0	0
Nutrition Education		0			0		0	0	0	0
Home Delivered Meals (C2)		0			0		0	0	0	0
Home Delivered Meals (State Expansion)		0			0		0	0	0	0
Senior Farmer's Market		0			0		0	0	0	0
Professional Consulting Services		0			0		0	0	0	0
Home Repair & Sr. Emergency Fund		0			0		0	0	0	0
Senior Drug Education		0			0		0	0	0	0
Kinship Care Service Delivery		0			0		0	0	0	0
Kinship Good & Services		0			0		0	0	0	0
Respite Services		0			0		0	0	0	0
Supplemental Services		0			0		0	0	0	0
Services to Grandparents		0			0		0	0	0	0
Other Payments		0			0		0	0	0	0
Total Subcontractor Expenditures	0	0	0	0	0		0	0	0	0
ADMIN ALLOCATION ADD BACK	(70,644)	34,043	(83,542)	(63,753)	19,789		(315,219)	(266,424)	48,795	(845,025)
Total Expenditures	0	0	12,725	0	(12,725)		15,342	0	(15,342)	0
Revenues Over (Under) Expended	0	0	(12,725)	0	12,725		(15,342)	0	15,342	0

Description	Mar - Actual	Mar - Budget	Mar - Variance	Apr - Actual	Apr - Budget	Apr - Variance	Explanations	YTD Actual	YTD Approved Budget	Variance	Approved 2020 Budget
FUNDING											
Older Americans Act			0					0	0	0	
State/Federal			0					0	0	0	
MTD Mac/Tsoa								0	0	0	
Other AL TSA			0					0	0	0	
HERR			0					0	0	0	
Multi Service Center			0					0	0	0	
Health Homes			0					0	0	0	
Other (SHIBA, SFM, CGT, Sr Emerg. Misc)								0	0	0	
Total Funding	0	0	0	0	0	0		0	0	0	0
OPERATING EXPENDITURES											
Salaries & Wages	14,560	15,986	1,426	15,098	16,079	980		58,735	67,036	8,301	197,264
Benefits	6,172	6,778	606	5,879	6,806	928		23,631	27,103	3,472	81,694
Training	0	0	0	0	0	0		0	0	0	0
Office & Program Supplies	544	500	(44)	605	500	(105)		1,661	2,000	339	6,000
Technology Equip & Supplies	116	5,000	4,884	244	5,000	4,756		9,775	20,000	10,225	60,000
Admin Allocation		0	0		0	0		0	0	0	0
IT Allocation	0	0	0	0	0	0		0	0	0	0
Professional Services	165	875	710	0	875	875		330	3,500	3,170	10,500
Communications-Phone & Postage	518	500	(18)	365	500	135		1,540	2,000	460	6,000
Travel	313	1,083	770	799	1,083	285		2,426	4,333	1,908	13,000
Advertising	0	0	0	0	0	0		0	0	0	0
Rentals	950	925	(25)	950	925	(25)		4,083	3,701	(382)	11,104
Insurance	184	170	(14)	184	170	(14)		737	681	(56)	2,043
Utilities	41	15	(27)	42	15	(27)		168	58	(110)	175
Maintenance & Repair	17	40	23	36	40	4		88	158	70	475
Miscellaneous	0	0	0	0	0	0		0	0	0	0
		0			0			0	0		
Total Operating Expenditures	23,580	31,872	8,292	24,203	31,993	7,790		103,172	130,571	27,399	388,255
SUBCONTRACTOR EXPENDITURES											
Legal Assistance			0			0		0	0	0	0
Transportation			0			0		0	0	0	0
Congregate Meals (C1)			0			0		0	0	0	0
Nutrition Education			0			0		0	0	0	0
Home Delivered Meals (C2)			0			0		0	0	0	0
Home Delivered Meals (State Expansion)			0			0		0	0	0	0
Senior Farmer's Market			0			0		0	0	0	0
Professional Consulting Services			0			0		0	0	0	0
Home Repair & Sr. Emergency Fund			0			0		0	0	0	0
Senior Drug Education			0			0		0	0	0	0
Kinship Care Service Delivery			0			0		0	0	0	0
Kinship Good & Services			0			0		0	0	0	0
Respite Services			0			0		0	0	0	0
Supplemental Services			0			0		0	0	0	0
Services to Grandparents			0			0		0	0	0	0
Other Payments			0			0		0	0	0	0
Total Subcontractor Expenditures	0	0	0	0	0	0		0	0	0	0
IT ALLOCATION ADD BACK	(23,608)	(31,872)	(8,292)	(24,203)	(31,993)	(7,790)		(103,172)	(130,571)	(27,399)	(388,255)
Total Expenditures	(28)	0	0	0	0	0		0	0	0	0
Revenues Over/(Under) Expend.	28	0	0	0	0	0		0	0	0	0

Description	Mar - Actual	Mar - Budget	Mar - Variance	Apr - Actual	Apr - Budget	Apr - Variance	Explanations	YTD Actual	YTD Approved Budget	Variance	Approved 2020 Budget
FUNDING											
Older Americans Act	77,707	80,868	(3,161)	20,307	80,868	(60,561)		279,444	323,473	(44,029)	970,419
State/Federal	34,147	37,706	(3,559)	29,198	37,706	(8,508)		126,506	150,824	(24,318)	452,471
MTD Mac/Tsoa		0			0			0	0	0	0
Other AL TSA	5	16,294	(16,289)	5	16,294	(16,289)	150k Kitchen Coastal	11	65,177	(65,166)	195,530
HCRR		0			0			0	0	0	0
Multi Service Center		0			0			0	0	0	0
Health Homes		0			0			0	0	0	0
EVV	21,346	0	21,346	148,981	0	148,981		170,327	0	170,327	20,000
Total Funding	133,205	134,868	(1,663)	198,492	134,868	63,623		576,289	539,473	36,815	1,638,420
OPERATING EXPENDITURES											
Salaries & Wages	21,972	22,655	683	20,593	22,655	2,062		85,833	87,874	2,041	274,703
Benefits	8,821	8,787	(34)	7,695	8,787	1,092		33,646	34,089	443	106,146
Training	0	150	150	0	150	150		1,760	300	(1,460)	1,800
Office & Program Supplies	417	510	93	306	510	204		2,106	1,743	(363)	6,120
Technology Equip & Supplies		0	0		0	0		0	0	0	0
Admin Allocation	12,138	14,129	1,991	19,360	12,751	(6,610)		54,933	56,175	1,241	169,856
IT Allocation	1,471	1,987	516	1,508	1,995	487		6,429	7,137	708	24,205
Professional Services	0	140	140	21,389	140	(21,249)		21,389	21,668	279	1,676
Communications-Phone & Postage	1,554	443	(1,111)	349	443	94		3,135	2,788	(348)	5,311
Travel	460	2,083	1,623	140	2,083	1,943		7,255	4,767	(2,488)	25,000
Advertising	0	250	250	0	250	250		133	500	367	3,000
Rentals	3,129	3,161	32	3,129	3,161	32		8,586	8,748	162	25,511
Insurance	132	212	80	47	212	165		441	603	162	2,543
Utilities	229	208	(21)	229	208	(21)		917	875	(42)	2,500
Maintenance & Repair	143	125	(18)	143	125	(18)		513	537	24	1,500
Miscellaneous		0	0	0	0	0		0	0	0	0
									0		0
Total Operating Expenditures	50,465	54,839	4,374	74,889	53,468	(21,421)		227,077	227,804	727	649,872
SUBCONTRACTOR EXPENDITURES											
Legal Assistance	4,552	6,193	1,641	2,376	6,193	3,817		13,335	20,955	7,619	74,316
Transportation	4,691	6,000	1,309	3,750	6,000	2,250		23,920	21,750	(2,170)	72,000
Congregate Meals (C1)	12,930	23,222	10,293	0	23,222	23,222		64,098	69,667	5,568	278,666
Nutrition Education	0	0	0	0	0	0		0	0	0	0
Home Delivered Meals (C2)	36,558	21,123	(15,435)	0	21,123	21,123		106,489	63,370	(43,119)	253,479
Home Delivered Meals (State Expansion)	0	2,743	2,743	0	2,743	2,743		0	8,230	8,230	32,918
Senior Farmer's Market	0	0	0	0	0	0		0	0	0	46,590
Prof Consulting Services (Disease Prev)	3,278	2,345	(933)	0	2,345	2,345		4,463	7,036	2,573	28,142
Home Repair & Sr. Emergency Fund	0	0	0	0	0	0		0	0	0	0
Senior Drug Education	0	0	0	0	0	0		0	0	0	0
Kinship Care Service Delivery		0	0		0	0		0	0	0	0
Kinship Good & Services		0	0		0	0		0	0	0	0
Respite Services		0	0		0	0		0	0	0	0
Supplemental Services		0	0		0	0		0	0	0	0
Services to Grandparents		0	0		0	0		0	0	0	0
COVID/T3B Adm Spec Proj 2018 /Kitch	19,211	13,551	(5,660)	115,402	13,551	(101,851)		134,613	156,055	21,442	162,612
Total Subcontractor Expenditures	81,220	75,178	(6,043)	121,528	75,178	(46,350)		346,919	347,061	142	948,723
IT ALLOCATION ADD BACK											
Total Expenditures	131,686	130,017	(1,669)	196,417	128,646	(67,771)		573,996	574,864	869	1,598,595
Revenues Over/(Under) Expend.	1,520	4,852	(3,332)	2,075	6,222	(4,147)		2,293	(35,391)	37,684	39,825

Description	Mar - Actual	Mar - Budget	Mar - Variance	Apr - Actual	Apr - Budget	Apr - Variance	Explanations	YTD Actual	YTD Approved Budget	Variance	Approved 2020 Budget
FUNDING											
Older Americans Act		0	0			0		0	0	0	0
State/Federal	265,429	264,859	570	269,090	265,612	3,478		1,063,247	1,057,932	5,315	3,209,027
MTD Mac/Tsoa		0			0			0	0	0	0
Other AL TSA		0	0		0	0		0	0	0	0
HCRR		0			0			0	0	0	0
Multi Service Center		0			0			0	0	0	0
Health Homes		0			0			0	0	0	0
Other (CGT - Caregiver Training)	16,834	26,806	(9,972)	7,303	26,806	(19,504)		79,112	107,224	(28,112)	321,673
Total Funding	282,263	291,665	(9,402)	276,392	292,418	(16,026)		1,142,360	1,165,156	(22,797)	3,530,700
OPERATING EXPENDITURES											
Salaries & Wages	130,482	133,424	2,942	125,743	133,426	7,684		518,442	533,275	14,834	1,612,766
Benefits	50,535	52,030	1,495	47,903	52,077	4,173		202,803	208,123	5,320	627,263
Training	0	0	0	0	0	0		0	0	0	315
Office & Program Supplies	1,476	2,750	1,274	1,676	2,750	1,074		7,355	11,000	3,645	33,000
Technology Equip & Supplies	0	0	0	0	0	0		0	0	0	0
Admin Allocation	39,161	26,845	(12,316)	31,513	24,226	(7,287)		118,372	97,957	(20,415)	317,825
IT Allocation	10,161	13,717	3,557	10,417	13,770	3,353		44,417	56,197	11,779	167,101
Professional Services	2,208	0	(2,208)	246	0	(246)		3,094	0	(3,094)	180
Communications-Phone & Postage	3,818	3,500	(318)	3,237	3,500	263		12,487	14,000	1,513	42,000
Travel	2,961	5,250	2,289	297	5,250	4,953		11,071	21,000	9,929	63,000
Advertising	0	167	167	0	167	167		625	667	42	2,000
Rentals	7,176	7,137	(39)	7,101	7,137	36		27,622	28,549	928	85,648
Insurance	1,582	1,463	(119)	1,689	1,463	(226)		6,572	5,852	(720)	17,556
Utilities	655	583	(71)	465	583	119		2,117	2,333	216	7,000
Maintenance & Repair	380	500	120	523	500	(23)		1,703	2,000	297	6,000
Miscellaneous	0	0	0	0	0	0		0	0	0	0
Total Operating Expenditures	250,594	247,366	(3,228)	230,810	244,849	14,039		956,680	980,953	24,272	2,981,655
SUBCONTRACTOR EXPENDITURES											
Legal Assistance								0	0	0	0
Transportation								0	0	0	0
Congregate Meals (C1)								0	0	0	0
Nutrition Education								0	0	0	0
Home Delivered Meals (C2)								0	0	0	0
Home Delivered Meals (State Expansion)								0	0	0	0
Senior Farmer's Market								0	0	0	0
Professional Consulting Services								0	0	0	0
Home Repair & Sr. Emergency Fund								0	0	0	0
Senior Drug Education								0	0	0	0
Kinship Care Service Delivery								0	0	0	0
Kinship Good & Services								0	0	0	0
Respite Services								0	0	0	0
Supplemental Services								0	0	0	0
Services to Grandparents								0	0	0	0
Caregiver Training	16,834	26,806	9,972	7,303	26,806	19,504		79,112	107,224	28,112	321,673
Total Subcontractor Expenditures	16,834	26,806	9,972	7,303	26,806	19,504		79,112	107,224	28,112	321,673
IT ALLOCATION ADD BACK											0
Total Expenditures	267,428	274,172	6,745	238,112	271,655	33,543		1,035,793	1,088,177	52,384	3,303,328
Revenues Over/(Under) Expend.	14,836	17,493	(2,657)	38,280	20,763	17,517		106,567	76,979	29,588	227,372

Description	Mar - Actual	Mar - Budget	Mar - Variance	Apr - Actual	Apr - Budget	Apr - Variance	Explanations	YTD Actual	YTD Approved Budget	Variance	Approved 2020 Budget
FUNDING											
Older Americans Act	19,636	30,712	(11,076)	18,158	30,712	(12,554)		94,575	122,848	(28,273)	368,544
State/Federal	58,993	44,452	14,542	41,130	44,452	(3,322)		185,354	177,806	7,547	533,419
MTD Mac/Tsoa		0	0		0	0		0	0	0	0
Other AL TSA	1,071	941	130	1,071	941	130		4,283	3,763	520	11,290
HCRR		0			0			0	0	0	0
Multi Service Center		0			0			0	0	0	0
Health Homes		0			0			0	0	0	0
Other (SHIBA, SFM, CGT, Sr Emerg, N	7,358	7,416	(58)	5,556	7,416	(1,860)		22,432	29,662	(7,230)	111,454
Total Funding	87,058	83,520	3,538	65,915	83,520	(17,605)		306,644	334,080	(27,436)	1,024,707
OPERATING EXPENDITURES											
Salaries & Wages	37,372	42,468	5,096	35,091	42,620	7,530		148,858	170,025	21,167	514,564
Benefits	15,887	19,095	3,208	13,608	19,101	5,493		59,987	76,323	16,336	229,916
Training	0	0	0	0	0	0		0	0	0	0
Office & Program Supplies	602	1,652	1,050	781	1,652	871		3,399	6,608	3,209	19,825
Technology Equip & Supplies	0	0	0	0	0	0		0	0	0	0
Admin Allocation	23,221	10,597	(12,625)	8,850	9,563	713		49,366	38,667	(10,699)	120,403
IT Allocation	3,515	4,746	1,230	3,604	4,764	1,160		15,367	19,441	4,075	57,809
Professional Services		23	23		23	23		20	90	70	270
Communications-Phone & Postage	1,331	2,217	886	1,403	2,217	815		5,743	8,869	3,126	26,607
Travel	513	1,708	1,196	68	1,708	1,640		2,909	6,833	3,925	20,500
Advertising	85	0	(85)	20	97	77		364	97	(267)	397
Rentals	3,159	3,647	489	3,134	3,647	513		13,338	14,589	1,251	43,767
Insurance	548	506	(41)	548	506	(41)		2,190	2,025	(166)	6,074
Utilities	461	398	(63)	272	398	126		1,493	1,593	99	4,778
Maintenance & Repair	225	323	98	329	323	(6)		1,106	1,292	186	3,876
Miscellaneous		0	0	0	0	0		0	0	0	0
Total Operating Expenditures	86,920	87,380	460	67,707	86,619	18,912		304,141	346,452	42,311	1,048,785
SUBCONTRACTOR EXPENDITURES											
Legal Assistance								0	0		0
Transportation								0	0		0
Congregate Meals (C1)								0	0		0
Nutrition Education								0	0		0
Home Delivered Meals (C2)								0	0		0
Home Delivered Meals (State Expansion)								0	0		0
Senior Farmer's Market								0	0		0
Professional Consulting Services								0	0		0
Home Repair & Sr. Emergency Fund	2,536	2,317	(219)	742	2,317	1,575		10,866	9,268	(1,598)	27,800
Senior Drug Education								0	0		0
Kinship Care Service Delivery								0	0		0
Kinship Good & Services								0	0		0
Respite Services								0	0		0
Supplemental Services								0	0		0
Services to Grandparents								0	0		0
Other Payments								0	0		0
Total Subcontractor Expenditures	2,536	2,317	(219)	742	2,317	1,575		10,866	9,268	(1,598)	27,800
IT ALLOCATION ADD BACK											0
Total Expenditures	89,456	89,697	241	68,449	88,936	20,488		315,006	355,720	40,714	1,076,585
Revenues Over/(Under) Expend.	(2,398)	(6,177)	3,779	(2,533)	(5,416)	2,883		(8,362)	(21,640)	13,278	(51,878)

Description	Mar - Actual	Mar - Budget	Mar - Variance	Apr - Actual	Apr - Budget	Apr - Variance	Explanations	YTD Actual	YTD Approved Budget	Variance	Approved 2020 Budget
FUNDING											
Older Americans Act		0			0			0	0	0	0
State/Federal		0			0			0	0	0	0
MTD Mac/Tsoa	141,176	120,727	20,449	19,355	22,925	(3,570)		196,161	185,477	10,684	693,680
Other ALTSA		0			0			0	0	0	0
HCRR		0			0			0	0	0	0
Multi Service Center		0			0			0	0	0	0
Health Homes		0			0			0	0	0	0
Other (SHIBA, SFM, CGT, Sr Emerg, Misc)		0			0			0	0	0	0
Total Funding	141,176	120,727	20,449	19,355	22,925	(3,570)		196,161	185,477	10,684	693,680
OPERATING EXPENDITURES											
Salaries & Wages	22,529	26,406	3,877	23,649	30,074	6,425		92,656	109,294	16,638	353,355
Benefits	8,244	9,188	943	8,698	10,853	2,154		34,522	38,416	3,894	125,814
Training	0	0	0	0	0	0		0	0	0	0
Office & Program Supplies	212	292	79	261	292	30		1,125	1,167	41	3,500
Technology Equip & Supplies		0	0	0	0	0		0	0	0	0
Admin Allocation	6,759	2,119	(4,640)	5,833	1,913	(3,921)		21,359	7,733	(13,626)	23,525
IT Allocation	2,269	3,064	796	2,326	3,076	750		9,918	12,554	2,636	37,329
Professional Services	42	0	(42)	0	0	0		42	0	(42)	0
Communications-Phone & Postage	502	42	(461)	625	42	(583)		2,041	167	(1,874)	500
Travel	1,345	208	(1,136)	20	208	188		5,410	833	(4,576)	2,500
Advertising	0	0	0	0	0	0		840	0	(840)	0
Rentals	821	651	(170)	808	651	(158)		3,608	2,603	(1,005)	8,406
Insurance	354	3,111	2,757	354	3,111	2,757		1,415	12,443	11,028	37,329
Utilities	98	42	(56)	48	42	(7)		275	167	(108)	500
Maintenance & Repair	76	25	(51)	102	25	(77)		363	100	(263)	300
Outreach	0	0	0	0	0	0		77	0	(77)	0
									0		0
Total Operating Expenditures	43,251	45,148	1,897	42,724	50,286	7,561		173,650	185,477	11,827	593,058
SUBCONTRACTOR EXPENDITURES											
Legal Assistance								0	0	0	0
Transportation								0	0	0	0
Congregate Meals (C1)								0	0	0	0
Nutrition Education								0	0	0	0
Home Delivered Meals (C2)								0	0	0	0
Home Delivered Meals (State Expansion)								0	0	0	0
Senior Farmer's Market								0	0	0	0
Professional Consulting Services								0	0	0	0
Home Repair & Sr. Emergency Fund								0	0	0	0
Senior Drug Education								0	0	0	0
Kinship Care Service Delivery								0	0	0	0
Kinship Good & Services								0	0	0	0
Respite Services								0	0	0	0
Supplemental Services								0	0	0	0
Services to Grandparents								0	0	0	0
Other Payments								0	0	0	0
Total Subcontractor Expenditures	0	0	0	0	0	0		0	0	0	0
IT ALLOCATION ADD BACK											0
Total Expenditures	43,251	45,148	1,897	42,724	50,286	7,561		173,650	185,477	11,827	593,058
Revenues Over/(Under) Expend.	97,925	75,579	22,346	(23,369)	(27,361)	3,991		22,511	0	22,511	100,622

Description	Mar - Actual	Mar - Budget	Mar - Variance	Apr - Actual	Apr - Budget	Apr - Variance	Explanations	YTD Actual	YTD Approved Budget	Variance	Approved 2020 Budget
FUNDING											
Older Americans Act	316	15,418	(15,102)	1,439	15,418	(13,979)		6,050	61,672	(55,622)	185,017
State/Federal	58,477	59,973	(1,496)	51,092	59,973	(8,881)	New contract funding	236,098	239,892	(3,794)	719,676
MTD Mac/Tsoa		0			0			0	0	0	0
Other ALTSA		0	0		0	0		0	0	0	0
HCRR		0	0		0	0		0	0	0	0
Multi Service Center		0	0		0	0		0	0	0	0
Health Homes		0	0		0	0		0	0	0	0
Other (AWHI & CGT Non-Core)	4,352	0	4,352	3,699	0	3,699		17,430	0	17,430	0
Total Funding	63,145	75,391	(12,247)	56,230	75,391	(19,161)		259,578	301,564	(41,986)	904,693
OPERATING EXPENDITURES											
Salaries & Wages	10,762	13,340	2,579	11,381	13,340	1,959		46,680	53,342	6,662	161,718
Benefits	4,575	5,518	943	3,697	5,538	1,841		17,316	22,089	4,773	66,555
Training	0	56	56	0	56	56		440	223	(217)	670
Office & Program Supplies	405	745	340	419	745	326		1,920	2,980	1,060	8,939
Technology Equip & Supplies	0	0	0	0	0	0		0	0	0	0
Admin Allocation	5,941	7,771	1,830	5,865	7,013	1,148		24,899	29,590	4,691	93,236
IT Allocation	1,079	1,456	377	1,106	1,461	355		4,716	5,963	1,247	17,731
Professional Services	0	23	23	0	23	23		0	90	90	270
Communications-Phone & Postage	843	611	(232)	848	611	(237)		2,886	2,444	(442)	7,331
Travel	155	1,042	887	66	1,042	976		1,233	4,167	2,934	12,500
Advertising	317	167	(150)	0	167	167		424	667	243	2,002
Rentals	1,807	1,407	(401)	1,770	1,407	(363)		6,752	5,626	(1,126)	16,878
Insurance	168	155	(13)	168	155	(13)		672	621	(51)	1,863
Utilities	313	191	(122)	262	191	(71)		981	763	(218)	2,290
Maintenance & Repair	183	207	23	247	207	(41)		751	827	76	2,480
Miscellaneous	20	0	(20)	56	0	(56)		127	0	(127)	0
Total Operating Expenditures	26,567	32,686	6,120	25,885	31,954	6,069		109,796	129,391	19,595	394,463
SUBCONTRACTOR EXPENDITURES											
Legal Assistance			0			0		0	0	0	0
Transportation			0			0		0	0	0	0
Congregate Meals (C1)			0			0		0	0	0	0
Nutrition Education			0			0		0	0	0	0
Home Delivered Meals (C2)			0			0		0	0	0	0
Home Delivered Meals (State Expansion)			0			0		0	0	0	0
Senior Farmer's Market			0			0		0	0	0	0
Professional Consulting Services			0			0		0	0	0	0
Home Repair & Sr. Emergency Fund			0			0		0	0	0	0
Senior Drug Education								0	0	0	0
Kinship Care Service Delivery	292	348	56	3,465	348	(3,117)		4,808	1,393	(3,415)	4,178
Kinship Good & Services	403	2,785	2,382	37	2,785	2,748		940	11,140	10,200	33,420
Respite Services	29,730	28,750	(980)	25,132	28,750	3,618		119,711	115,001	(4,711)	345,002
Supplemental Services	0	1,589	1,589	0	1,589	1,589		2,587	6,357	3,771	19,072
Services to Grandparents	140	4,625	4,485	1,050	4,625	3,575		5,063	18,501	13,439	55,504
AWHI & CGT Non-Core	5,193	4,583	(609)	3,699	4,583	884		18,271	18,333	62	55,000
Total Subcontractor Expenditures	35,757	42,681	6,924	33,384	42,681	9,298		151,380	170,725	19,346	512,176
IT ALLOCATION ADD BACK											0
Total Expenditures	62,324	75,367	13,043	59,269	74,635	15,367		261,176	300,117	38,940	906,639
Revenues Over/(Under) Expend.	821	24	797	(3,038)	756	(3,794)		(1,598)	1,448	(3,046)	(1,946)

Description	Mar - Actual	Mar - Budget	Mar - Variance	Apr - Actual	Apr - Budget	Apr - Variance	Explanations	YTD Actual	YTD Approved Budget	Variance	Approved 2020 Budget
FUNDING											
Older Americans Act		0	0		0	0		0	0	0	0
State/Federal		0	0		0	0		0	0	0	0
MTD Mac/Tsoa		0			0			0	0	0	0
Other ALTA		0	0		0	0		0	0	0	0
HCRR	7,423	8,966	(1,543)	0	8,966	(8,966)		31,237	35,865	(4,627)	107,594
Multi Service Center		0	0		0	0		0	0	0	0
Health Homes		0	0		0	0		0	0	0	0
Other (SHIBA, SFM, CGT, Sr Emerg, Misc)		0			0			0	0	0	0
Total Funding	7,423	8,966	(1,543)	0	8,966	(8,966)		31,237	35,865	(4,627)	107,594
OPERATING EXPENDITURES											
Salaries & Wages	3,552	6,616	3,063	3,552	6,616	3,063		19,252	26,463	7,211	80,547
Benefits	1,610	3,013	1,403	1,499	3,013	1,514		9,634	12,053	2,420	36,433
Training	0	-	0	0	-	0		0	0	0	0
Office & Program Supplies	62	108	46	75	108	33		278	433	155	1,300
Technology Equip & Supplies	0	-	0	0	-	0		0	0	0	0
Admin Allocation	742	1,413	671	736	1,275	539		3,864	5,156	1,292	16,728
IT Allocation	630	851	221	646	854	208		2,755	3,487	732	10,369
Professional Services		-	0		-	0		0	0	0	0
Communications-Phone & Postage	76	190	115	205	190	(14)		393	762	369	2,285
Travel	140	142	1	0	142	142		246	567	321	1,700
Advertising	0	-	0	0	-	0		0	0	0	0
Rentals	396	395	(1)	396	395	(1)		1,627	1,582	(45)	4,745
Insurance	98	91	(7)	98	91	(7)		392	363	(29)	1,089
Utilities	82	78	(4)	84	78	(6)		336	312	(24)	936
Maintenance & Repair	34	39	5	72	39	(33)		176	156	(20)	469
Miscellaneous		-	0		-	0		0	0	0	0
Total Operating Expenditures	7,423	12,937	5,514	7,363	12,802	5,439		38,953	51,334	12,380	156,601
SUBCONTRACTOR EXPENDITURES											
Legal Assistance								0	0		0
Transportation								0	0		0
Congregate Meals (C1)								0	0		0
Nutrition Education								0	0		0
Home Delivered Meals (C2)								0	0		0
Home Delivered Meals (State Expansion)								0	0		0
Senior Farmer's Market								0	0		0
Professional Consulting Services								0	0		0
Home Repair & Sr. Emergency Fund								0	0		0
Senior Drug Education								0	0		0
Kinship Care Service Delivery								0	0		0
Kinship Good & Services								0	0		0
Respite Services								0	0		0
Supplemental Services								0	0		0
Services to Grandparents								0	0		0
Other Payments								0	0		0
Total Subcontractor Expenditures	0	0	0	0	0	0		0	0	0	0
IT ALLOCATION ADD BACK											0
Total Expenditures	7,423	12,937	5,514	7,363	12,802	5,439		38,953	51,334	12,380	156,601
Revenues Over/(Under) Expend.	0	(3,971)	3,971	(7,363)	(3,836)	(3,527)		(7,716)	(15,469)	7,753	(49,007)

Description	Mar - Actual	Mar - Budget	Mar - Variance	Apr - Actual	Apr - Budget	Apr - Variance	Explanations	YTD Actual	YTD Approved Budget	Variance	Approved 2020 Budget
FUNDING											
Older Americans Act		0			0			0	0	0	0
State/Federal		0			0			0	0	0	0
MTD Mac/Tsoa		0			0			0	0	0	0
Other AL TSA		0			0			0	0	0	0
HCRR	7,214	8,483	(1,269)	7,420	8,483	(1,063)		28,783	33,931	(5,148)	101,794
Multi Service Center		0			0			0	0	0	0
Health Homes		0			0			0	0	0	0
Other (SHIBA, SFM, CGT, Sr Emerg. Misc)		0			0			0	0	0	0
Total Funding	7,214	8,483	(1,269)	7,420	8,483	(1,063)		28,783	33,931	(5,148)	101,794
OPERATING EXPENDITURES											
Salaries & Wages	3,403	3,711	308	3,655	3,711	56		13,909	14,845	936	44,546
Benefits	1,655	1,744	88	1,729	1,744	15		6,645	6,975	330	20,930
Training	0	-	0	0	-	0		0	0	0	0
Office & Program Supplies	118	216	98	115	216	101		499	863	365	2,590
Technology Equip & Supplies	0	-	0	0	-	0		0	0	0	0
Admin Allocation	700	1,413	712	700	1,275	0		2,757	5,156	2,398	16,728
IT Allocation	364	489	126	373	491	119		1,589	2,005	416	5,962
Professional Services	0	-	0	0	250	250		0	250	250	1,001
Communications-Phone & Postage	206	250	44	53	250	197		373	1,001	628	3,002
Travel	0	18	18	0	18	18		0	71	71	213
Advertising	0	-	0	0	-	0		0	0	0	0
Rentals	502	485	(17)	502	485	(17)		1,928	1,940	13	5,821
Insurance	56	52	(4)	56	52	(4)		225	209	(17)	626
Utilities	0	-	0	0	-	0		0	0	0	0
Maintenance & Repair	0	-	0	0	-	0		0	0	0	0
Miscellaneous		-	0		-	0		0	0	0	0
Total Operating Expenditures	7,004	8,379	1,374	7,184	8,493	734		27,925	33,316	5,391	101,419
SUBCONTRACTOR EXPENDITURES											
Legal Assistance								0	0	0	0
Transportation								0	0	0	0
Congregate Meals (C1)								0	0	0	0
Nutrition Education								0	0	0	0
Home Delivered Meals (C2)								0	0	0	0
Home Delivered Meals (State Expansion)								0	0	0	0
Senior Farmer's Market								0	0	0	0
Professional Consulting Services								0	0	0	0
Home Repair & Sr. Emergency Fund								0	0	0	0
Senior Drug Education								0	0	0	0
Kinship Care Service Delivery								0	0	0	0
Kinship Good & Services								0	0	0	0
Respite Services								0	0	0	0
Supplemental Services								0	0	0	0
Services to Grandparents								0	0	0	0
Other Payments								0	0	0	0
Total Subcontractor Expenditures	0	-	0	0	-	0		0	0	0	0
IT ALLOCATION ADD BACK											0
Total Expenditures	7,004	8,379	1,374	7,184	8,493	734		27,925	33,316	5,391	101,419
Revenues Over/(Under) Expend.	210	104	106	236	(10)	(329)		858	616	243	375

Description	Mar - Actual	Mar - Budget	Mar - Variance	Apr - Actual	Apr - Budget	Apr - Variance	Explanations	YTD Actual	YTD Approved Budget	Variance	Approved 2020 Budget
FUNDING											
Older Americans Act	0	2,252	(2,252)	8,784	-	8,784		8,784	28,563	(19,779)	28,563
State/Federal	0	-	0	0	-	0		0	2,469	(2,469)	25,000
MTD Mac/Tsoa		-			-			0	0	0	0
Other AL TSA	0	-	0	0	-	0		0	0	0	0
HCRR	0	-	0	0	-	0		0	0	0	0
Multi Service Center	9,261	-	9,261	0	-	0	LTCOP contract 74k	32,998	0	32,998	73,478
Health Homes		-	0		-	0		0	0	0	0
Other (SHIBA, SFM, CGT, Sr Emerg. M	0	-		0	-			0	0	0	0
Total Funding	9,261	2,252	7,009	8,784	-	8,784		41,782	31,032	10,750	127,041
OPERATING EXPENDITURES											
Salaries & Wages	5,178	5,542	364	5,178	5,542	364		20,715	22,169	1,453	67,311
Benefits	2,059	2,083	24	1,900	2,083	183		7,852	8,332	481	25,191
Training	0	-	0	13	-	(13)		13	0	(13)	250
Office & Program Supplies	0	83	83	0	83	83		0	333	333	1,000
Technology Equip & Supplies		-	0		-	0		0	0	0	0
Admin Allocation	1,111	1,413	302	878	1,275	397		4,373	5,156	782	16,728
IT Allocation	354	480	125	363	481	118		1,548	1,965	417	5,843
Professional Services		-	0		-	0		0	0	0	0
Communications-Phone & Postage	163	167	3	87	167	80		445	667	222	2,000
Travel	779	2,500	1,721	0	2,500	2,500		5,887	10,000	4,113	30,000
Advertising	0	-	0	0	-	0		0	0	0	0
Rentals	310	243	(67)	309	243	(66)		1,481	970	(510)	2,911
Insurance	55	51	(4)	55	51	(4)		221	205	(16)	614
Utilities		-	0		-	0		0	0	0	0
Maintenance & Repair		-	0		-	0		0	0	0	0
Miscellaneous (rounding included)	0	-	0	0	-	0		0	0	0	0
Total Operating Expenditures	10,010	12,561	2,551	8,784	12,425	3,642		42,534	49,796	7,262	151,846
SUBCONTRACTOR EXPENDITURES											
Legal Assistance								0	0		0
Transportation								0	0		0
Congregate Meals (C1)								0	0		0
Nutrition Education								0	0		0
Home Delivered Meals (C2)								0	0		0
Home Delivered Meals (State Expansion)								0	0		0
Senior Farmer's Market								0	0		0
Professional Consulting Services								0	0		0
Home Repair & Sr. Emergency Fund								0	0		0
Senior Drug Education								0	0		0
Kinship Care Service Delivery								0	0		0
Kinship Good & Services								0	0		0
Respite Services								0	0		0
Supplemental Services								0	0		0
Services to Grandparents								0	0		0
Other Payments								0	0		0
Total Subcontractor Expenditures	0	0	0	0	0	0		0	0	0	0
IT ALLOCATION ADD BACK											0
Total Expenditures	10,010	12,561	2,551	8,784	12,425	3,642		42,534	49,796	7,262	151,846
Revenues Over/(Under) Expend.	(749)	(10,309)	9,560	0	(12,425)	12,425		(752)	(18,764)	18,012	(24,805)

Description	Mar - Actual	Mar - Budget	Mar - Variance	Apr - Actual	Apr - Budget	Apr - Variance	Explanations	YTD Actual	YTD Approved Budget	Variance	Approved 2020 Budget
FUNDING											
Older Americans Act		0			0			0	0		0
State/Federal		0			0			0	0		0
MTD Mac/Tsoa		0			0			0	0		0
Other AL TSA		0			0			0	0		0
HCRR		0			0			0	0		0
Multi Service Center		0			0			0	0		0
Health Homes	26,059	21,092	4,967	25,035	23,000	2,035		112,257	87,627	24,630	352,067
Other		0	0		0	0		0	0	0	0
Total Funding	26,059	21,092	4,967	25,035	23,000	2,035		112,257	87,627	24,630	352,067
OPERATING EXPENDITURES											
Salaries & Wages	19,918	16,180	(3,737)	20,119	19,440	(678)		76,173	67,789	(8,385)	224,623
Benefits	8,776	7,354	(1,422)	8,649	8,903	254		29,334	30,962	1,628	102,519
Training		0	0		0	0		0	0	0	0
Office & Program Supplies	198	375	177	245	375	130		946	1,500	554	4,500
Technology Equip & Supplies		0	0		0	0		0	0	0	0
Admin Allocation	6,121	2,473	(3,649)	5,169	2,231	(2,937)		17,284	8,405	(8,879)	30,677
IT Allocation	1,778	1,917	139	1,822	1,924	102		7,771	7,853	82	23,352
Professional Services		0	0		0	0		0	0	0	0
Communications-Phone & Postage	494	583	89	570	583	13		1,824	2,333	510	7,000
Travel	661	2,167	1,505	0	2,167	2,167		4,566	8,667	4,101	26,000
Advertising	0	50	50	0	50	50		0	200	200	600
Rentals	773	836	63	773	836	63		2,923	3,343	419	10,028
Insurance	276	256	(21)	276	256	(21)		1,106	1,022	(84)	3,067
Utilities	123	58	(65)	126	58	(67)		458	233	(224)	700
Maintenance & Repair	50	33	(17)	108	33	(74)		246	133	(113)	400
Miscellaneous		0	0		0	0		0	0	0	0
Total Operating Expenditures	39,169	32,282	(6,888)	37,857	36,857	(1,000)		142,630	132,441	(10,190)	433,465
SUBCONTRACTOR EXPENDITURES											
Legal Assistance								0	0		0
Transportation								0	0		0
Congregate Meals (C1)								0	0		0
Nutrition Education								0	0		0
Home Delivered Meals (C2)								0	0		0
Home Delivered Meals (State Expansion)								0	0		0
Senior Farmer's Market								0	0		0
Professional Consulting Services								0	0		0
Home Repair & Sr. Emergency Fund								0	0		0
Senior Drug Education								0	0		0
Kinship Care Service Delivery								0	0		0
Kinship Good & Services								0	0		0
Respite Services								0	0		0
Supplemental Services								0	0		0
Services to Grandparents								0	0		0
Other Payments								0	0		0
Total Subcontractor Expenditures	0	0	0	0	0	0		0	0	0	0
IT ALLOCATION ADD BACK											0
Total Expenditures	39,169	32,282	(6,888)	37,857	36,857	(1,000)		142,630	132,441	(10,190)	433,465
Revenues Over/(Under) Expend.	(13,111)	(11,190)	(1,921)	(12,822)	(13,857)	1,035		(30,373)	(44,814)	14,441	(81,398)

Description	Mar - Actual	Mar - Budget	Mar - Variance	Apr - Actual	Apr - Budget	Apr - Variance	Explanations	YTD Actual	YTD Approved Budget	Variance	Approved 2020 Budget
FUNDING											
Older Americans Act		0			0			0	0	0	0
State/Federal		0			0			0	0	0	0
MTD Mac/Tsoa		0			0			0	0	0	0
Other ALTSA		0			0			0	0	0	0
HCRR		0			0			0	0	0	0
Multi Service Center		0			0			0	0	0	0
Health Homes	15,349	22,092	(6,743)	15,358	22,960	(7,602)		67,237	22,349	44,888	284,130
Other (SHIBA,SFM,CGT,Sr Emerg,Misc)		0			0			0	0	0	0
Total Funding	15,349	22,092	(6,743)	15,358	22,960	(7,602)		67,237	22,349	44,888	284,130
OPERATING EXPENDITURES											
Salaries & Wages	4,600	5,504	903	5,641	5,504	(137)		21,152	22,015	864	66,907
Benefits	1,784	1,625	(158)	1,821	1,647	(174)		10,616	6,522	(4,093)	19,700
Training	0	0	0	0	0	0		0	0	0	0
Office & Program Supplies	17	100	83	17	100	83		161	400	239	1,200
Technology Equip & Supplies	88	3,333	3,246	0	3,333	3,333		21,621	13,332	(8,289)	40,000
Admin Allocation	6,121	2,473	(3,649)	4,636	2,231	(2,405)		18,011	8,405	(9,606)	30,677
IT Allocation	208	479	271	213	481	268		908	1,963	1,055	5,838
Professional Services	1,769	500	(1,269)	488	500	13		3,850	2,000	(1,850)	6,000
Communications-Phone & Postage	82	75	(7)	82	0	(82)		328	75	(253)	675
Travel	674	1,348	674	0	959	959		3,263	3,807	544	9,639
Advertising	0	0	0	0	0	0		0	500	500	500
Rentals	72	0	(72)	72	0	(72)		288	0	(288)	362
Insurance	32	70	38	32	70	38		130	280	150	838
Utilities	0	25	25	0	25	25		0	100	100	300
Maintenance & Repair	0	30	30	0	30	30		0	120	120	360
Miscellaneous		0			0			0	0	0	0
Total Operating Expenditures	15,446	15,561	115	13,002	14,880	1,878		80,328	59,520	(20,808)	182,996
SUBCONTRACTOR EXPENDITURES											
Legal Assistance								0	0		0
Transportation								0	0	0	0
Congregate Meals (C1)								0	0	0	0
Nutrition Education								0	0	0	0
Home Delivered Meals (C2)								0	0	0	0
Home Delivered Meals (State Expansion)								0	0	0	0
Senior Farmer's Market								0	0	0	0
Professional Consulting Services								0	0	0	0
Home Repair & Sr. Emergency Fund								0	0	0	0
Senior Drug Education								0	0	0	0
Kinship Care Service Delivery								0	0	0	0
Kinship Good & Services								0	0	0	0
Respite Services								0	0	0	0
Supplemental Services								0	0	0	0
Services to Grandparents								0	0	0	0
Payments to CCO Health Homes	13,124	19,672	6,548	20,957	19,672	(1,285)		65,525	78,686	13,161	236,058
Total Subcontractor Expenditures	13,124	19,672	6,548	20,957	19,672	(1,285)		65,525	78,686	13,161	236,058
IT ALLOCATION ADD BACK											0
Total Expenditures	28,570	35,233	6,663	33,959	34,552	593		145,853	34,319	(7,647)	419,054
Revenues Over/(Under) Expend.	(13,221)	(13,141)	(81)	(18,601)	(11,592)	(7,009)		(78,616)	(11,970)	37,241	(134,924)